



BrisLETS Community Exchange Inc

Minutes

Meeting Title	Management Committee		
Date	2/7/2021		
Time	10am		
Place	Zoom virtual meeting		
Chairperson	Sally Peters	Minutes	Jessie Scott
Present	Sally Peters, Kelly Watts, Jessie Scott		
Apologies	Nil		

Item	Discussion/Action	
Previous Minutes	Minutes moved by Jessie, seconded by Kelly, carried	
Business Arising	<ul style="list-style-type: none"> Jessie to remove LAC from website Code of Conduct hasn't been worked on yet Didn't have a stall at St David's, or Redcliffe Healing Expo. My Community Directory entry needs work. Advertised for volunteer promotions person Holger backed up the website and increased the mailbox size so Kelly is accessing her Treasurer email. Still to update the wordpress and plugins. Jessie to remind him. Holger could fix the computer he donated but not the other one so still have to pick it up before the AGM. Romeros not interested in LETS as bigger partners. Jessie tried creating gardening room on FB group but not really suitable. Sally not going to do survey now. Mailchimp hasn't been used. <p>Moved by Jessie , Seconded by Kelly. Carried.</p>	<p>Jessie</p> <p>Jessie</p> <p>Jessie</p> <p>Sally</p>
Correspondence In	<ul style="list-style-type: none"> Emails from Sarah – didn't feel heard or info provided re: security from ATO taxing. Simon from Northey Street about set up of Winter Solstice Stall. CES AU team has wound up – downloaded data as requested. CES Global has FB group and email for issues. Sunshine Coast newsletter <p>Moved by Jessie , Seconded by Sally. Carried.</p>	Sally
Correspondence out	<ul style="list-style-type: none"> Acceptance of Winter Solstice Stall at Northey Street Acceptance of holding July Trading Day at Holland Park Library. Application and payment for Bogi Fair stall site 29.8.21. <p>Moved by Jessie , Seconded by Sally. Carried.</p>	<p>Sally</p> <p>Kelly</p>

Treasurer's report	<p>Report for 30/4/21 – 2/7/21 Income: Membership \$0 Trading Day Donations: 20/6/21 \$40 16/5/21 \$0</p> <p>Raffle - Nil</p> <p>Expenses Bogi Fair site fee \$50 Kelly to ask for Hall Hire invoice</p> <p>Main Account 30/6/21 \$2202.17 Sundries 30/6/21 \$572.65 (attached to debit card) Moved by Kelly, Seconded by Jessie. Carried.</p>	Kelly
Membership Secretary's Report	<p>New Members since 30/4/21</p> <ul style="list-style-type: none"> No new applications received <p>Moved by Jessie, seconded by Kelly, carried</p>	Jessie
Website Admin report	<ul style="list-style-type: none"> Holger backed up the brislets.com to google docs – updates in wordpress and plugins due again which Holger said he would do, help add Cape Town Video <p>Moved by Jessie, seconded by Sally, carried</p>	Jessie
Ces Admin Report	<ul style="list-style-type: none"> Jessie to speak to members with bouncing emails. Bel (Tablelands LETS) and Tanya (CENTS) have been locked up of CES AU so all support to be provided by CES Global. LETS admins can talk on the Global CES FB group and email for tech support. I have backed up the system by downloading as requested. <p>Moved by Jessie, seconded by Sally, carried</p>	Jessie
Newsletter	<ul style="list-style-type: none"> Sally did the May newsletter but didn't use mail chimp Jessie updated the template and did the June and going to do the July newsletter Bouncing email members have been contacted and updated. Jessie still to deliver the newsletters to Sue and Kris. <ul style="list-style-type: none"> Had stall at Northey St Winter Solstice which had great conversations but no new members, June Trading Day had 16 present, lots of fun, trades, CENTS member, Michael doing article on Timebanking, Sally doing article to address people saying they can't spend units. Jessie doing story on creating groups around what need yourself Raffle to be drawn at AGM AGM – positions, do nominations, proxies at July event Bogi Fair Stall members needed Member focus on Jeni <p>Moved by Jessie, seconded by Kelly, carried.</p>	Jessie

Next Trading Day	<ul style="list-style-type: none"> • July – Holland Park Library <ul style="list-style-type: none"> ◦ Jessie to pick up key on Friday and open/close and put key in box. Max 16 people inside due to Covid • Aug – AGM <ul style="list-style-type: none"> ◦ Bogi Fair stall 29th 8am-3pm under the overhang. • September at Isobel and Michael's • October at Albion Peace Hall <p>Moved by Sally, seconded by Jessie, Carried</p>	Kelly
Promotions	<ul style="list-style-type: none"> • To develop code of conduct policy for BrisLETS - acceptable behaviour for blogs, FB groups and page – still to be done • One Place (Govt) contacted Jessie to update previous advert in 2018 • My Community Directory updated, and promotions position advertised • Northey Street Winter Solstice stall – potential members haven't joined. <p>Moved by Sally, seconded by Jessie, carried.</p>	Jessie Jessie Jessie Sally
Face Book	<ul style="list-style-type: none"> • Create a roster for posting stories – Michael, Jessie, Kelly • Do mini bits of the newsletter stories etc to create traffic, likes preferably around 7pm <p>Moved by Jessie, seconded by Kelly, carried.</p>	Jessie/Kelly
New Business	<ul style="list-style-type: none"> • Sally will pick up the fixed laptop from Holger • Jessie to delete the LAC info on Brislets.com • Need to get a roster for manning the BOGI stall 29th August • Jessie to pay units for jobs before AGM • In the AGM business – change the brochure? <ul style="list-style-type: none"> ◦ Print proxy, nomination, previous AGM minutes, Agenda, AGM attendance sheet, Covid sign in sheet (Bogi Hall should have the sign in code now) ◦ Send out proxy, nomination forms, agenda, previous minutes, Balance Sheet etc, units spread sheet out as notice with July newsletter, uploaded in FB members forum 	Sally Sally Jessie Jessie
Meeting Closed	11.26am	
Next meeting	Before the AGM	