



Brisbane Local Energy Systems Inc
secretary@brislets.com

MC MEETING – 31 AUGUST 2019

LOCATION – Sally Peters Home

OPENED - 12.17pm

ATTENDEES – JESSIE SALLY KELLY ISHKA

PRESIDENT– JESSIE

PRESIDENTS REPORT: Jessie Scott

Report: Jessie accepted into CES admin group

No changes to T&C's until the visioning workshop

Simon said under the constitution members don't have to trade. Voted to leave as is.

MC agreed no change to the term President to Chair

New webmaster to be appointed if Simons offer is not accepted.

*Possibly Holger to become webmaster or Bianca (Post visioning decision)

In the meantime offer Simon or Andrew payment in Lets to keep things smooth during transition.

- AKA- Create an admin support manual for all future MC's. Including a tech manual for websites, how to send a newsletter from CES website, creating to publishing on websites such as CES. Provide links etc. wants and offers updates. Name of program that the websites use. Any other data files to be passed on
- Change numbers and emails on sites to become functional
- Update website as per visioning decisions
- Help MC locate any forms
- Create a checklist that aligns with MRP activities regarding Simon's offer

We will continue MST- it will be the new MC group who chooses who will be nominated for roles

Approval of entity run by Suzanne Gallagher to become a standalone member.

Moved by **Kelly** Seconded by **Ishka** on all points ACCEPTED

TREASURERS REPORT KELLY

Kelly clarified that membership fee should be \$20.00 on all platforms

Moved by Jessie Seconded by Sally ACCEPTED

MEMBERSHIP SECRETARIES REPORT

1 new member since Ishka's role started.

BCLE0045 Swapa Nicholas Robertson

Moved by Sally Seconded by Kelly ACCEPTED

ONGOING BUSINESS from previous minutes and ongoing business

Suggestion that Sally approach Simon and /or Andrew to do tasks associated with the websites and handover

Kelly suggested asking a nominal amount of \$1.00 to be paid for continuing membership, no vote as yet.

Balance Sheet not supplied.

Moved by Jessie Seconded by Sally

Have payment been made for the Bogi fair flyers etc. Treasurers report due when? Kelly please upload or advise

MEETING CLOSED 2.11PM

Signed by the President:

(As per Section 25 (2) of the Constitution, "signed by the chairperson of the meeting or the chairperson of the next management committee meeting, verifying their accuracy".)