



BrisLETS Community Exchange Inc

Meeting Minutes

Meeting Title	Management Committee		
Date	30 th October 2019		
Time	1.43pm		
Place	Ishka McNaulty's home		
Chairperson	Sally Peterson	Minutes	Sally
Present	Sally Peterson, Jessie Scott, Kelly Watts, Ishka McNaulty		
Apologies	Nil		

Item	Discussion/Action	Who
Previous Minutes	Minutes moved by Ishka, seconded by Jessie, carried	
Buisness Arising	Bogi Fair - Suzanne has been paid what she asked for	
	CES website - has manual from Kathryner Spencer	
	BrisLETS website - contact addresses have been changed - \$20 membership updated on forms and websites	Jessie
	? Need to focus on increasing membership, group branding visibility	
	Suzanne Gallagher - issues with previous committee when she tried opening an account for her facility with another LETS because they charge less than the 4% levy. CES admin say it's between the other LETS and Suzanne, but have been caught up in the issue. This committee have agreed that Suzanne can open a business account for the facility with BrisLETS.	Jessie
	Previous Committee needing payment - Simon, Jeni, John, Andrew, Josephine - Need to find the payment list and work out what is owed.	Kelly/Jessie
Correspondence in	Australia Bank - more info required	Kelly
Corriespondence out	Australia Bank - Letter and minutes to verify authority for visa card, change of name and address of the organisation.	Kelly
Treasurer's report	- letter and minutes to the bank to get the visa card to allow deposits and payments at the post office.- done - Postal address for all statements changed to PO Box 851, Samford Qld 4520 - Name of account changed to new Incorporated name - BrisLETS Community Exchange Inc. - Treasurer to pay for miscellaneous items under \$100 as under previous committee and in the constitution - Units have been paid to Suzanne for her soap and Jessica for the heat pack, for the Bogi Fair Raffle, from the BLCE0000 account by Jessie Income and Expenditure Statement 1/7/19-30/10/19 presented Moved by Kelly, seconded by Ishka, carried.	Kelly
Membership Secretary's Report	New members - Catherine Morrow, Ararat White, Grania Sexton, Anita Miranda, Amanda Dobson. Julia Wellington won the Bogi Fair Raffle membership, attended one trading day and has since cancelled her membership. Moved by Ishka, seconded by Kelly, carried. - Non active members, long term sleepers - deferred for future	

	action.	
Presidents Report	BrisLETS website - committee wants new shot/image and notice of meetings on the website. CES - have updated the BLCE0000 wants for admin roles Newsletter - acting editor is Jessie, content due 1 week after trading day, and published 1 week before the next trading day. Moved by Jessie, seconded by Sally and carried.	
Next Trading Day	Need a theme. Learning Circle - Alison's inspiration? 12-1pm - shared lunch (includes talk) 1-1.30pm Tai Chi 1.30-2pm set up for trading December Trading day is 15 th .	
New Business	Newsletter will contain the treasurers report. All payments to be moved. Moved by Kelly, seconded by Ishka. Carried.	Kelly/Jessie
Meeting Closed	3.17pm	
Next meeting	TBA	