

# Summary of Minutes of recent Management Committee Meetings

2017 August 21<sup>st</sup> West End –

Motion moved to change to an ethical bank (Bank Australia) from NAB; **passed**

2017 October 10<sup>th</sup> Coopers Plains –

## **Previous Business**

Motions:

- Treasurer instructed to open Bank Australia account in name of BrisLETS; **passed**
- Treasurer instructed to open and operate PayPal account in name of BrisLETS; **passed**
- Treasurer instructed to apply for BA bank payments (credit) card to pay for WordPress domain name registration and web hosting before February 2018, and cancel NAB credit card; **passed**
- Treasurer proposed changes to Joining Fee structure:: New Prices: Membership electronic transfer \$20, PayPal \$22, Cash/Cheque \$23 Newsletter subscription \$25, Newsletter subscription via Paypal \$27; **passed** (The reason is to reflect actual costs to BrisLETS, also to have different amounts show in bank statement to help differentiate payment types when payers don't label properly.)
- One week time frame for MC voting on motions on Slack; otherwise taken as abstention; **passed**

Motions from Slack since previous minuted meeting for review and confirmation:

- Approval of two accounts for Simon Cole; one personal BLCE4104, one organization BLCE1533 (Ts & Cs Item 13); do not use one to help the other; approvals will be done on a case by case basis; **passed** Factors taken into account included:
  1. evidence of Simon's past responsible trading
  2. Equanimity Foundation account balance going through zero 7 times in the last year demonstrating earning & spending in balance
  3. transparency of the co-housing venture; the tenants are LETS members -

## **New Business**

Alison proposed change to Terms & Conditions of Use, “No one, including any member of the BrisLETS Facebook Groups or any CES account holder, shall administer nor create a Facebook group or page, web page or other online location or email list associated with or in the name of BrisLETS for the purpose of trading LETS units without prior approval of BrisLETS Admin.”

Sharing Shed Pull up banner “Can't find what you want?” – Alison & Rachael will create, and also have support of LETS for branding posters in future.

Sponsorship Month will be in December, 2017.

New logo and name of Units - Alison & Jeni to arrange a submit-your-entries competition.

Motions:

- To allow and alter Terms & Conditions to facilitate bequeathing of Units; **passed**
- Rhia Valentine to be paid in Units for once-off promotion campaign on Bribie Island (from Admin acct); **passed**

2018 January 6<sup>th</sup> Albion Peace Hall

### **Previous Business**

Motions from Slack since previous minuted meeting for review and confirmation:

- Stipend system for volunteers; approved by committee and then put through by the President (Simon), done every 6 months (January and July). Rates are tokenistic and viewable on Slack, e.g. medium workload (subcommittee members) 30-60 Us/month;

**passed**

- Change of management committee members; Karel Boele resigned, Alison Bird elected (after transferring membership from FNQCES to BrisLETS) as CES Website Administrator; **Passed**

- Subcommittee members welcomed; Andrew Gaydon as Events Team member.

Newsletter Editor position vacant after Anne Tennock resigned.

Treasurer. New Cash Claim Form for expenses as fillable pdf posted on Slack, downloadable from website in the future.

Terms & Conditions and User Agreement documents are the same; suggestion made to reconcile the names. Alison to look into it.

CES Website Administrator. Current unit balance 3589.32 after most stipend payments.

Questions about balancing stipends and admin income budget. Different sources of Unit income and our levy to OzCES mentioned. Ideas for future Admin Unit income could be to change to an annual levy instead of 4% transaction fee. Other options; raffle tickets, rent equipment, sell tea/coffee at events.

Membership Secretary. New members confirmed.

### **New Business**

Treasurer. Motion: BrisLETS will accept bequests, donations and grants as investment; notice to be posted on website; **passed**

Events. Trading Days to also be Salon (services) with themes. BrisLETS 30<sup>th</sup> birthday in August. AGM with Presidential awards. *Escape from Pretoria* movie premiere?

Promotions. Twitter account to be set up soon (previous one redundant). Discussed balance & volume of information/emails members get. Events Update monthly by Andrew.

Motion: The newsletter may be discontinued after 6 months, encourage people to use an upgraded, more active website; **Passed**. Newsletter Editor position filled by Josephine Brown.

President. Trading Facilitator vacancy is holding back Drop off Point Host courier system. President to look into secure holding of passwords.

CES Website Administrator

Re CES & Mobi site upgrades - OzCES is seeking funding for continued work (previously voluntary).

New Bank Australia details are now on website.

BrisLETS Website Administrator

New bank details have been put up.

Motion: Website upgrade – working party to be formed and a developer job tendered out, budgetted for; **passed**